

**AGM Minutes  
Wednesday 19<sup>th</sup> June 2019**

<b>Attendance</b>	
John Hounsell (JH)	Chair
Caz Burford (CB)	Treasurer
Madhu Kannan (MK)	Secretary
Chris Hodcroft (CH)	SAM Wales Representative
Tom Cozens (TC)	STC Representative
Owain Crimmins	WAPS Founder Member
Helen Jones (HJ), Lliwen Jones, Htin Aung, Alice Hoole, Jan Awad (JA), Inger Nag, Lucy Thomas, Laura Carberry, Carys Phillips (CP)	WAPS members (Welsh AIM Higher Trainees)

<b>Apologies Noted</b>
Chris Subbe, Jo Morris, Nicola Hutchinson

	<b>Agenda</b>	<b>Action</b>
<b>1</b>	<p><b>Welcome and Apologies</b></p> <ul style="list-style-type: none"> <li>- JH updated new members (new AIM higher trainees) on the original aims and vision of WAPS</li> <li>- This includes supporting trainees, annual training week, symposium, bursary, links to STC/SAM, furthering AIM in Wales</li> <li>- Reminder that WAPS was founded by trainees and consultants collaboratively, with an emphasis on it being the 'trainees society'</li> <li>- Encouragement given to support SAM through membership</li> </ul>	
<b>2</b>	<p><b>Previous Meeting (20<sup>th</sup> June 2018)</b></p> <p><b>a. Confirmation of minutes</b></p> <ul style="list-style-type: none"> <li>i. Confirmed by all</li> <li>ii. Noted items to be covered later</li> </ul> <p><b>b. Matters arising</b></p> <ul style="list-style-type: none"> <li>i. None</li> </ul>	
<b>3</b>	<p><b>Reports</b></p> <p><b>a. Chair (JH)</b></p> <ul style="list-style-type: none"> <li>i. As above</li> </ul> <p><b>b. Treasurer (CB)</b></p> <ul style="list-style-type: none"> <li>i. £4500 account balance</li> <li>ii. CB explained to new trainees that the symposium financially supports training week (costs ~£5000 in South Wales) with any profit being re-invested into the next training week</li> <li>iii. Projected to make a profit again in 2019 (but noted to likely be the lowest profit margin thus far, possibly due to poor pharma engagement)</li> <li>iv. Noted WAPS will still fund trainee bursary if HEIW are unable to in 2019</li> <li>v. CB confirmed WAPS trainee presentation prize awarded during training week is £100 this year</li> <li>vi. CB discussed MedicALS opportunity: WAPS aiming to offer all higher trainees in Wales a place on this course. Typically costs £600-650 each but WAPS aiming to subsidise costs for Welsh AIM trainees only and</li> </ul>	



	hoping to deliver this in 2020	
	<p><b>c. Secretary (MK)</b></p> <ul style="list-style-type: none"> <li>i. JA update on takeAIM - noted team effort from within Wales and from the national takeAIM team with regards to organisation and engagement with trainees. Positive feedback received.</li> <li>ii. WAPS external engagement: Med Soc Careers event and ABUHB fair. Reminder to WAPS members to inform MK of other engagement opportunities.</li> <li>iii. MK encouraged all members to engage with WAPS website, SAM and takeAIM</li> </ul>	
<b>4</b>	<b>Constitution</b>	
	<p><b>a. Proposed amendment: 'Full' membership for trainees and consultants with sessions in acute medicine in Wales. 'Associate' membership for anyone on the mailing list/AIM trainee potentials</b></p> <ul style="list-style-type: none"> <li>i. JH provided an update on membership details as it stands in the constitution (available to view on website) where full membership is any consultant with sessions in acute medicine/AIM trainees in Wales and associate membership is anyone on the WAPS mailing list or anyone involved in acute medicine</li> <li>ii. TC reminded the group of his co-opted position on council therefore contributions are limited to STC matters. Bearing this in mind, he asked: 1. Do we need a different definition instead of 'sessions in acute medicine' (maybe trained in acute medicine in Wales)? 2. What is the society for? – for finances for training week (although disagrees with this)? TC made the point that WAPS is not a Welsh version of SAM</li> <li>iii. CP asked whether SAM could it be involved in WAPS?</li> <li>iv. JH stated that membership needs to involve trainees, those with a CCT in AIM in Wales and the cohort of consultants who have sessions in AIM</li> <li>v. HJ suggested that members are sponsored to join</li> <li>vi. JH reiterated that membership is currently free and we need to be clear what WAPS can offer</li> <li>vii. JH suggested a consultation period for a proposed structure</li> <li>viii. MK reminded that group that the ethos of the society is supporting AIM in Wales, both trainees and consultants</li> <li>ix. TC made the point that is this not part of the SAM Wales role (but this did not exist when WAPS was formed)</li> <li>x. CB noted that five out of six of constitution aims are trainee focused</li> <li>xi. CB suggested weighted voting where the trainee vote counts for more depending on ratio</li> <li>xii. HJ suggested that anytime the trainee group are not in favour of a change it does not get passed – perhaps the trainee rep could have this role of being able to veto on behalf of the trainees</li> <li>xiii. <b>ALL AGREED</b> - to hold on making decisions regarding membership structure for now. JH/Council to release a discussion paper for consultation and invite ideas. Suggested may need an EGM later in the year</li> </ul>	<b>JH/ Council</b>
	<p><b>b. Proposed amendment: Initial one-year tenure (2018-19) of Council positions can be extended to cover the standard three-year tenure</b></p> <ul style="list-style-type: none"> <li>i. CB explained background including initiation of society and need for continuity</li> </ul>	



	in the early years ii. <b>ALL AGREED</b> – Constitution to be amended	<b>MK</b>
	<b>c. Proposed amendment: If a Council member becomes TPD/STC chair/SAM Wales Rep they stand down from their Council position and an EGM is called to replace them</b> i. CB explained background ii. <b>ALL AGREED</b> - Constitution to be amended	<b>MK</b>
	<b>d. Proposed amendment: All 'full' members have voting rights</b> i. <b>ALL AGREED</b> – Not for discussion at this stage	
	<b>e. Proposed amendment: AGM minutes are for public viewing. Council meeting minutes can be requested by any member.</b> i. <b>ALL AGREED</b> – Constitution to be amended	<b>MK</b>
<b>5</b>	<b>Society Council Elections</b> - <b>ALL AGREED</b> - Not for discussion at this stage	
<b>6</b>	<b>Any Other Business</b> i. JH discussed extra council roles ii. TC put forward a motion for trainee rep to join council iii. JA supported this motion iv. <b>VOTE: ALL AGREED:</b> Trainee rep to be invited onto WAPS Council as a co-opted position - Constitution to be amended	<b>MK</b>
<b>7</b>	<b>Close and Next AGM</b> i. Next AGM during training week 2020 in North Wales ii. Possible EGM later in 2019	

AIM – Acute Internal Medicine  
 SAM – Society for Acute Medicine  
 STC – Speciality Training Committee  
 HEIW – Health Education and Improvement Wales