

AGM Minutes Wednesday 5th June 2024

| In Attendance | |
|---|--|
| Tom Cozens (TC) | STC Representative |
| Marc Franklin (MF) | ACCS IM Trainee Representative |
| John Hounsell (JH) | Chair & SAM Wales Representative |
| Becky Johnson (BJ) | Treasurer |
| Madhu Kannan (MK) | Secretary |
| Carys Phillips (CP) | Education Lead |
| John Watts (JW) | Trainee Representative |
| Andrew Workman (AW) | Promotion & Recruitment Lead |
| Lucy Thomas (LT), Lliwen Jones (LJ), Helen Jones (HJ), Khine Kyaw (KK), Waqas Masood (WM), Faqrie Yuhazne (FY), Afaq Ali (AA) | WAPS members (Welsh AIM Higher Trainees) |
| Hannah Palfrey (HP) | WAPS member (Future AIM Higher Trainee) |
| Ollie Hodgkinson (OH), Judith Oguguo (JO), Patrick Perryman-Owens (PPO) | WAPS members (ACCS IM/IM Trainees) |
| Chris Subbe (CS) | WAPS Founding Member |

| Apologies Noted | |
|------------------------|------------------------|
| Alice Hoole (AH) | Trainee Representative |

| | Agenda | Action |
|---|--|---------------|
| 1 | Welcome and Apologies <ul style="list-style-type: none"> - Welcome from elected council members (JH/MK/RJ) - Noted this is the last AGM with JH as Chair - Confirmation AGM attendance is quorate - Apologies noted - Main aims of WAPS was reiterated – underpin training and education of AIM registrars in Wales, recruitment promotion and engage in Acute med in Wales | |
| 2 | Previous Meeting (June 2023) <ul style="list-style-type: none"> a. Confirmation of minutes – no amendments noted b. EGM held in Nov 2023 b. Matters arising – done later | |
| 3 | Reports <ul style="list-style-type: none"> a. Chair (JH) <ul style="list-style-type: none"> - Summarised highlights from the last year, new roles and general expansion. - Considered how we engage consultants working in acute medicine across Wales and MDT colleagues inc ACPs, SAS, PAs - Thank you for supporting WAPS b. Treasurer (RJ) <ul style="list-style-type: none"> - ~£8k in account - Special skills bursary to be awarded to AA | |

| | | |
|---|--|-----------|
| | <ul style="list-style-type: none"> - Trainee prizes to be awarded - No loss to be made from training week - JH reiterated that the society's main source of income is sponsors and delegates from events and the money goes directly to training | |
| | c. Secretary (MK) <ul style="list-style-type: none"> - See attached report. - Website to be updated | MK |
| 4 | Constitution | |
| | a. Proposed amendments: Introduction of new role: 'Immediate Past Chair' JH explained the purpose of role – to support the incoming chair and provide continuity for the society. Discussed length of tenure - to consider for one year or three years. CS suggested to have the tenure the same length as the chair role to avoid gaps VOTE to add 'Immediate Past Chair' role to council: ALL AGREED VOTE on length of tenure: 0 votes for 1 year, 1 vote for 2 years, 19 votes for 3 years: AGREED 3 year tenure VOTE for 'Immediate Past Chair' to have voting rights: ALL AGREED Constitution to be amended | MK |
| | b. Other proposed amendments? Nil | |
| 5 | Society Committee Elections | |
| | a. Chair Roles & responsibilities sent out prior to AGM ELECTION: CP nominated MK, seconded by AA No further candidates nominated ALL AGREED: MK APPOINTED | |
| | b. Secretary Roles & responsibilities sent out prior to AGM ELECTION: CP nominated LJ, seconded by MK No further candidates nominated ALL AGREED: LJ APPOINTED | |
| 6 | Any Other Business <ul style="list-style-type: none"> - SAM Wales update – takeAIM rep for Wales applications soon, ecoSAM £1000 offer, poor face-to-face attendance at SAM conferences - discussed considering funding trainees to go to SAM or the trainee prize converted into SAM fees. CS discussed the opportunity of SAMBA fellows - SAMBassador - progress with developing this role - WAPS printer – to be discussed at a later date - WAPS mugs (AW) – to be discussed at consequent council meetings but general consensus is for AIM trainees/ACCS IM/IMTs interested in AIM/?VIPs to be given one with a mug awarded for outstanding support to WAPS annually (can be given at events) | AW/M K |



| | | |
|---|--|-------|
| | <ul style="list-style-type: none">- Trainee rotation feedback - JW to send to TC, to be completed every year at TW. Rotational feedback goes direct to STC. WAPS to reflect on feedback from training days and consider plans for next year.- Noted that an EGM is required for the end of the one year tenure for ACCS IM/IM (Stage one) reps in Autumn 2024- Also noted that we need to think about the group that HP represents and whether they need to be considered as WAPS members- Noted that pre-EGM in Autumn 2024, maternity cover is needed for Education lead.- Re: membership - TC suggested a nomination process rather than submission to join society - JH thanked for his role as chair of the society since 2014 - MK reiterated themes from the acute medicine in Wales reflective session earlier today and the vision for the society moving forward:<ul style="list-style-type: none">o Shaping AIM in Wales - recruitment/functioningo Training/Education especially USSo Acute medicine family/membership - who/what/whyo Welsh translationo Valuing people/succession planning | JW/TC |
| 7 | Close and Next AGM – TW 2025 | |